## City of Swan Libraries book club set reservations

## To reserve items:

- 1. Log in to your Lend Engine account
- 2. On the member site, click on Book Club Sets to view available sets.
- 3. The find a set either:
  - o Scroll down the list to see available sets,
  - o Search for a title using the search field at the top of the page,

City of Swan Libraries		😭 Home	Login
	Search		Q

 Or, search for which sets are available in a particular date range by selecting 'Available from' and choosing a date range (make the date range a minimum of 6 weeks, starting with your pick up date, to ensure that available sets are displayed correctly), then click 'Filter items'.

Recently added	Any	/ site	Ba	illaju	ira Lil	bran	y E	Beecl	ooro Library Bullsbrook Library	Ellenbrook Library	Guildford Library
Book Club Sets	Mid	land L	ibrar	y							
	Ava	ilable	from	Sat	1 Fe	b - S	Sat 1	5 Ma			
	C Selected: 2025-03-15						1		Filter items		
		<		MAF	RCH 2	025		>	KATE		
		SU	MO	TU	WE	TH	FR	SA 1	ATKINSON	OF BLUE	ACTRESS
		2	3	4	5	6	7	8	A	THREAD	× 6
		9 16	10 17	11 18	12 19	13 20	14 21	15 22	RUINS		
		23	24	25	26	27	28	29		Anne Tyler	1
	AL	30	31						902991551B	AL10902991349B	AL1090370839XB
	Avai	Short	cuts			_		_	n A	vailable	Ön loan
	A Do	a's Pi	irpo	se				AG	d in Ruins A	Spool of Blue Thread	Actress

4. Once you have found a set, click on the title or cover image, then click the 'Borrow / reserve' button.

## Amsterdam



5. Click 'Choose date' button in the pop up window.

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From	То
Choose date	
Cancel	

6. Select the pick up date and location. Library branches are colour-coded to help you select your pick up location more easily – click on the box that represents your preferred branch to select the pick up location.

	Return by 5:00 pm Collect after 10:00 am Guildford Library 10:00 - 17:00		Return by 2:00 pm Collect after 10:00 am Guildford Library 10:00 - 14:00	Return by 7:00 pm Collect after 3:00 pm Guildford Library 15:00 - 19:00	Return by 5:00 pm Collect after 10:00 am Guildford Library 10:00 - 17:00	Return by 2:00 pm Collect after 10:00 am Guildford Library 10:00 - 14:00
2	3	4	5	6	7	8
Return by 1:00	Return by 7:00	Return by 7:00	Return by 7:00	Return by 7:00	Return by 5:30	Return by 3:00
pm	pm	pm	pm	pm	pm	pm
Collect after	Collect after	Collect after	Collect after	Collect after	Collect after	Collect after
10:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am
Ballajura Library	Beechboro Library	Beechboro Library	Beechboro Library	Beechboro Library	Beechboro Library	Beechboro Library
10:00 - 13:00	09:00 - 19:00	09:00 - 19:00	09:00 - 19:00	09:00 - 19:00	09:00 - 17:30	09:00 - 15:00
Return by 4:00	Return by 7:00	Return by 7:00	Return by 7:00	Return by 7:00	Return by 5:30	Return by 3:00
pm	pm	pm	pm	pm	pm	pm
Collect after	Collect after	Collect after	Collect after	Collect after	Collect after	Collect after
1:00 pm	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am
Ellenbrook Library	Ellenbrook Library	Bullsbrook Library	Ellenbrook Library	Midland Library	Midland Library	Ellenbrook Library
13:00 - 18:00	09:00 - 19:00	09:00 - 19:00	09:00 - 19:00	09:00 - 19:00	09:00 - 17:30	09:00 - 15:00

- 7. A pop up will open showing the pick up date and location, and automatically assign the return date (maximum 43 day loan period).
- 8. Check that the information is correct and click the 'Add to basket' button.

Fee: A\$ 0.00 per 43 days Maximum 43 days		
From	То	43 days
<ul> <li>③ 03 February 9:00 am</li> <li>☐ Beechboro Library</li> </ul>	③ 18 March 9:00 am	
Click a date, time or site to chang	e your booking.	
Cancel		Add to basket

9. In your 'Basket' screen, click the 'Reserve' button (Total should always be \$0.00 - we will never ask for payment through our Lend Engine site. If your total is anything other than \$0.00, please contact collections@swan.wa.gov.au).

Basket

() Available after Feb 3, 2025, 9:00 AM from Beechboro Library



Amsterdam ③ Due at Mar 18, 2025, 9:00 AM (43 days) 劑 Return to Beechboro Library Remove		0.00
	Total	A\$ 0.00
	Add more items	Reserve

Account balance A\$ 0.00

- 10. Your reservation should now be placed and a confirmation email should have been sent to you.
- 11. To place another reservation, follow the steps above to find a new set.
  - IMPORTANT: Do not click 'Add loan item' to continue adding to the same reservation number, as this will set all reservations to the same date. If you see a notice that says 'Adding to loan #', click cancel to ensure that you are starting a new reservation.



PLEASE NOTE: All City of Swan Libraries are closed on public holidays. If your pickup/return date is scheduled for a public holiday, please pickup/return your set on the following day.

If you require any assistance with your reservations, please contact collections@swan.wa.gov.au